



## NCNC FILMS General Technical Rider

### PREFACE

This document, which serves as an annex to the NCNC project contract, indicates the overall technical and logistics requirements for the project.

It should be noted that the actual technical requirements on-site, during the entire project, might inevitably vary, according to the *specific needs of each project and location*. Additionally, some requirements apply only to specific, limited periods of on-site work (i.e before shooting begins, during assembly etc.).

Due to the particularity of each location these specific needs can vary greatly, depending on the context of the film, which is why a reserved budget of 1000€ should be set aside for unpredictable expenses.

In order to assure these needs are met we also require the availability of a contact person from the organization who will serve as a stage-manager / tech assistant, capable of responding to our demands throughout the process.

It is important that the organization shares the understanding that some decisions and technical demands might be delayed until the last possible moment, despite the difficulty this may present, as various decisions are subject to artistic consideration that might not be taken until later stages of the project, in some cases as late as after the shooting stage.

The NCNC team can assure utmost reactivity and flexibility on our part. We are committed to informing the organization as early as possible of any demands which arise during the project.

Several additional documents will be produced and delivered throughout the project:

- An up-to-date **account of the team members** on location and of their hospitality and accommodation needs.
- A planned **route/itinerary map** will be provided to the organization shortly after the 'writing stage'. This itinerary might be subject to change during the 'shooting stage' and will be of use for your organization while assembling the corresponding list of required authorizations.
- A specific **Technical Rider** for the **Shooting** stage will be provided shortly after the writing stage is concluded.
- A specific **Technical Rider** for the **Assembly - Screening** stage will be provided shortly after the shooting stage is concluded.

## FOR THE ENTIRE PERIOD OF RESIDENCIES

- A local **liaison/production assistant** available throughout the different project stages to carry out various tasks such as: organize meetings, search for contacts, information, objects, address neighbors and help prepare small catering at different occasions, etc. The liaison/production assistant work load (availability) throughout the entire project (during AND in between the different stages) is roughly estimated at **16 part time work days**. Tasks will include: searching for information / requesting authorizations / maintaining contact with inhabitants whilst the NCNC team is away / applying for authorization of public space use / posting photos etc.
- A stage manager / tech assistant should be available upon request throughout the projects (including between the different stages 'on location'). The manager / tech assistant work load (availability) throughout the entire project (during AND in between the different stages) is roughly estimated at **100 hours in total**.
- A workspace / office which can comfortably fit 7 people and which should be located in the vicinity of the village/neighborhood center. Preferably on ground floor or first floor. This workspace **MUST** have internet access. This workspace could be at same location as the team's accommodations, providing that the space is large enough and that it is separated from the kitchen and bedrooms.

## PRIOR TO THE 'IMMERSION' STAGE

- Locate and consider venues which might be adequate for the audience to gather in during the final presentation of the film: A local Cinema (IDEAL space), cultural center, theater, exhibition hall, casino, etc ... Organize a meeting between the team of the venue in mind and the NCNC team during Immersion stage.
- Apply for an initial 'general authorization' for posting photographs in public spaces around the neighborhood.
- Send the company a list of and musical groups in the neighborhood/village (choirs, municipal bands, schools, conservatories, musical groups, individual musicians etc ...). We might request to arrange meetings with some of them during the Immersion stage.
- Send the company a list of associations and organizations who work in the neighborhood, any emblematic or note worthy local figures, people likely to provide relevant information about local stories and history as well as a detailed map of the neighborhood and any information that you consider useful and pertinent (research, archives, documents, images of the neighborhood etc.)

## AFTER THE 'WRITING' STAGE

- Authorization to place a caravan in the heart of the neighborhood or village (in public space). The exact location will be communicated during the immersion stage, and should preferably have access to electrical power supply and WiFi, if possible.
- A safe and preferably covered parking place for the caravan between the different of stages. Caravan dimensions are: 4.90m in length, 2.45m in height and 2.20m in width.
- Storage space for our material (which will arrive at the same moment as the caravan and at which time it will be unloaded and placed in the storage space until the moment of shooting). The storage space should be safe and covered. Minimum dimensions: 8m2 surface and 1.5m high

## FROM THE SHOOTING STAGE ON

- A **Workshop** space (at ground floor level or with adequate loading/unloading access), at least 60m2 in size and centraly location, where amongst others scenography preparation the preliminary photo placement work will be carried out.
- Access and occasional use (with previous coordination) of the selected public meeting venue.
- A large folding/opening ladder
- One or two sound systems (To be Confirmed)

## FOR THE SHOOTING AND SCREENING STAGES

- 2 volunteers** available throughout the assembly stage (except for the first day) which will help with posting photos and setting up the scenography.
- 1 Soundman** and various stage hand available durnig the screening days.
- Authorization to post photos in public space and in any pre-selected private space. The company uses a special protective gaza layer (tarlatan) in order to protect any surface from possible damage when glueing the photos onto walls, doors, glass etc..
- An advanced reservtion system in order to manage the boxoffice and audience access to the acreeing: There will be **4 groups/screenings** each screening day, consisting of **40 people per group** and with 30-45 minutes between groups. Screening times **MUST** be confirmed and validated by the NCNC team prior to their publication.

We require that any person who had participated in the project or who had been involved somehow in its creation and execution be offered free invitations to view one of the screening. These invitations will be requested by the NCNC team from the organizer in advance, and will be handed to the person in question by the company. It should be noted that in view of the nature of the project the number of invitations might reach as many as 100 or more, depending on the specificities of each project.

**Communication:** it is absolutely essential that the public is invited to view A FILM SCREENING, without giving out any additional details which might reveal what they are about to experience. The element of surprise is one of the key ingredients of this project, which is why we insist that any communication relating to the project ALWAYS describes the FILM and should never make any reference to other aspects of the screening process, avoiding words such as: WALK, COURSE, ITINERARY, TRAJECTORY OR ITINERANT SHOW. The company will be in charge of creating the film poster. The company is willing to collaborate and can help develop the communication strategy and material upon request

**Small/Domestic video display system** (DVD player or computer + monitor + cables + speakers), will be needed in the public meeting venue on screening days (a documentary about NCNC films will be shown in the cinema/venue lobby during public entrance).